

Mayor and City Council

Agenda Item Request

Meeting Date: 5/6/2013

Type: Policy Discussion / Staff Guidance

Call to Podium:

Maureen Herndon, Division Chief, Community Services

Agenda Item Title:

Opportunity Grant Fund Application

Supporting Background Information:

In the FY13 budget, up to \$50,000 was authorized to provide grants to nonprofit organizations for program(s)/service(s) that are new, innovative, and/or address emerging needs or special opportunities for City of Gaithersburg residents.

The Community Advisory Committee (CAC) recently received and reviewed four applications for grant consideration.

At this time the CAC would like to recommend funding in the amount of \$2,720 to Family Services, Inc. to purchase laptops to be used for the collaborative Volunteer Income Tax Assistance (VITA) site in January of 2014.

When not being used by the VITA site, the computers will be used by clients attending the financial wellness classes and clients who visit the Neighborhood Service Center for employment searches.

Responsible Staff and Department:

Maureen Herndon, Community Services Division

Fiscal Amount: \$2,720

Desired Outcome from Council:

Determine funding for grant request.

Authorization Type: Award Contract

Mayor and City Council

Agenda Item Request

Description of Item(s):

Grant award via nonprofit Opportunity Grant program

Bid Information:

Advertisement Date:

Newspaper(s) / Website(s):

Bids Opened / Tabulated Date:

Contractor / Vendor:

Company Name: Family Services, Inc
Street Address: 610 E, Diamond Ave
P. O. Box Number:
City: Gaithersburg
State: Maryland
ZIP: 20877

Contract / Purchase Amount: Not to Exceed \$2,720

Funds to be Expended From: Operating Budget

Account Number: 1911-543000

Funds Available: YES

Public Hearing History	
Introduction Date:	
Advertisement Date:	
Public Hearing Date:	
Record Held Open Date:	
Policy Discussion Date:	
Anticipated Adoption Date:	